



Factsheet 7: Completing a work or development program (WDP)

1. Call the RTA's Infringement Plan Office on (02) 6207 8754
2. Complete the 'Client Application for a Work or Development Program' form.
3. Attach any supporting documents.
4. Submit the form by post email, fax or in person.
5. If you are conditionally approved, approach a WDP provider. If they agree to have you join their program, they will complete an application form.
6. If your application is rejected, you can appeal that decision, or look at other options for dealing with the fine.

It is now possible to pay off your traffic, parking and traffic camera fine(s) by completing approved volunteer work, a course, mentoring or counselling/ medical treatment. Each hour that you attend works off part of the fine. If your licence has been suspended for not paying the fine(s), that suspension will be lifted once you are approved to complete a WDP.

This option for dealing with a fine is not available to everyone. You must show:

- current or ongoing serious financial hardship;
- mental or intellectual disability or mental disorder;
- physical disability or disease or illness;
- addiction to alcohol or other drugs;
- domestic violence; or
- homelessness.

The rates at which fines will be reduced

Activity	Cut out rate
Volunteer work	\$37.50 per hour worked
Educational, vocational or life skills course	\$50 per hour or \$350 per full day, up to a maximum of \$1,000 per month
Financial and other counseling	
Participation (as a mentee) in a mentoring program	\$1,000 per month for full compliance (or a proportion for partial compliance)
Medical or mental health treatment in accordance with a doctor's treatment plan	
Alcohol or other drug treatment	

Submitting your form

Email	rusipo@act.gov.au
Fax	6207 0402
In person	Any Canberra Connect shop front
Post	Infringement Plan Office, PO Box 582 DICKSON ACT 2602

Once you have been approved by the Infringement Plan Office you can then approach the organisation that you would like to complete your WDP with. A list of providers is on the Access Canberra website here: https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/2140#!tabs-4