



STREET LAW

Traffic and Parking Infringements Fact Sheet

Factsheet 4: Applying for an extension of time to pay

1. Complete the relevant form.
2. Attach any necessary supporting documents.
3. If your application is refused, you could appeal that decision, or look at other options for dealing with the fine.

If you receive a parking or traffic fine and you are not able to pay it immediately, you can apply for more time to pay the fine (up to a maximum of 6 months). Under this option you can be given longer to save to pay the fine in full. If you prefer, you can also pay a fine by installments – see our ‘Apply to pay by installments’ factsheet. Installment plans are not time limited.

You have **28 days** from when you receive a fine to apply for an extension of time. You can still apply after 28 days but you may be issued with a reminder notice and receive a \$34 reminder notice fee. After **56 days** have passed your licence may be suspended, and if you apply for an extension of time you may have to provide good reasons as to why you did not apply in time.

Your request for an extension of time should include:

- the fine number(s) and the date that you received the fine notice(s);
- your name, address and contact number;
- your driver’s licence number and state; and
- the length of time requested for an extension (the maximum is 6 months).

The process

Parking and traffic camera infringement

Download the relevant form from:
https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/3094

Completed forms can be submitted to:

- Traffic related offences:
tco@act.gov.au
- Parking related offence:
parkingreview@act.gov.au

Traffic infringement issued by police

Complete an online form:
<https://form.act.gov.au/smartforms/landing.htm?formCode=1131>